

# Pricing

The Emerging Technology Complex offers meeting rooms and training space with customized configuration.

## Space includes:

- Meeting room with standard furniture configuration to promote the event purpose including tables and chairs
- Technology: WiFi, Dell computer, BluRay/DVD player, laser projector and screen OR 4K monitor
- Technical support: Onsite certified A/V technician to assist with presentation setup
- Custodial support
- Event listed on interior and exterior digital signage on day of event

SPACE	HALF DAY*	FULL DAY*	EXTENDED DAY*
Meeting Hall (101A-D)	\$900	\$1,600	\$700-\$1,400
1 Hall Section	\$300	\$500	\$200-\$400
2 Hall Sections *ITC Bays	\$600	\$900	\$400-\$800
3 Hall Sections	\$850	\$1,400	\$600-\$1,200
Meeting Rooms 102, 103 * Computer Labs 303, 305, 307 * Skills Lab 310, 311, 313	\$275	\$440	\$165-\$330
Meeting Room 104 * Classrooms 304, 306	\$325	\$475	\$220-\$440
Meeting Rooms 107, 108	\$55	\$110	\$40-\$80
Meeting Room 201	\$375	\$575	\$225-\$500
Meeting Room 202	\$330	\$550	\$220-\$440
Tiered Meeting Room 203 * Suite 314	\$375	\$575	\$225-\$550
Meeting Rooms 206, 207, 208 * Classrooms 302, 308	\$165	\$275	\$125-\$250
Reception Areas	\$190	\$330	\$150-\$300
Registration Desk	\$55	\$110	\$40-\$80
* Catering Kitchen	\$25/hour	\$25/hour	\$25/hour

## Emerging Technology Complex Business Hours

Monday-Friday  
8 a.m.–5 p.m.

### HALF DAY:

Usage up to 4 hours during business hours

Rentals in excess of 4 hours should expect to pay for a full day rental.

### FULL DAY:

Usage greater than 4 hours during business hours

### EXTENDED DAY:

Usage extending before or after business hours are assessed additional fees.

Usage hours reflect actual hours in which Client has access to reserved space, including set-up and load-out by Client. The Emerging Technology Complex agrees to complete in-house facilities event set up no later than the starting time of Client's usage hours. Usage hours granted shall not be extended for the occupancy or use of the Emerging Technology Complex premises or for the installation or removal of equipment without the permission of Complex management. Usage hours beyond the confirmed reservation times will incur additional charges. A representative of the Client must remain on premises at all times while event participants, staff, volunteers, and vendors are on premises.

\* Non-Profit - 40% discount off listed price above. VC Plus - 50% discount off listed price above. VC - Price is waived. All discounts vary outside of business hours (Monday-Friday 8 a.m.–5 p.m.)

\* Restrictions may apply



Emerging  
Technology  
Complex

## MEETING PACKAGES

Comfort, connectivity, and choice are the hallmark concepts at the Conference & Education Center at VC's Emerging Technology Complex. As such, we've developed meeting packages that provide you with options and pricing to allow you to customize and budget with confidence. A meeting package is designed to provide the best value for our clients need for a worry-free, productive experience. It includes the facility, food and beverage, technology, and our quality conference services with the support from our professional staff in one price.

**WHAT'S INCLUDED** (additional services can be added)

	Basic Rental	Meeting Package
<b>COMFORT</b>		
Meeting Space	X	X
Tables & Chairs	X	X
Furniture Configuration	X	X
Custodial Support	X	X
Event Services Support		X
<b>CONNECTIVITY</b>		
Free Wi-Fi	X	X
Digital Signage	X	X
Standard Technology	X	X
Lectern		X+
Microphone		X
Participant Name Tags		X
Participant Notepads / Pens		X
Dedicated Wi-Fi (secure password)		X
<b>CHOICE</b>		
Table Linens		X
Beverage Service-Continuous		X+
Centerpieces		X
Meal Service		X
Refreshments		X
Additional Meeting Space		X

\*Options available

**MEETING PACKAGE**

*Space and services to maximize productivity and minimize planning*

**1/2 Day (4 hour meeting):**

*Price per person*

Standard: \$49\*

- Continental breakfast or gourmet boxed lunch
- One light refreshment break

**Full Day (8 hour meeting):**

*Price per person*

Standard: \$67\*

- Continental breakfast and lunch buffet
- One light refreshment break and one full refreshment break

*Upgrades Available*

**\*Surcharge for meetings under 20 people**



**Emerging  
Technology  
Complex**

7403 Lone Tree Road  
Victoria, TX 77905  
(361) 580-3700  
ConferenceCenter@VictoriaCollege.edu  
ConferenceInVictoria.com

Pricing does not include sales tax and is subject to change. Effective 03/01/2019

# Additional Equipment & Services

## SERVICE WITH A SMILE

Emerging Technology Complex staff members are current in the industry trends and best practices and will provide unsurpassed customer service.

Event Planning Services	\$30 / hour
Dedicated Technical Support	\$30 / hour
Dedicated Event Staff	\$30 / hour

## FOOD FOR THOUGHT

We can provide complete food and beverage service through our partnership with preferred caterers. We can offer a variety of options based on your specific needs.

Appetizers	\$8 + / person
Breakfast - Buffet	\$14 + / person
Breakfast - Continental	\$8 + / person
Coffee Service - Large	\$ 35 / pot
Coffee Service - Small	\$20 / pot
Continuous Beverage Service	\$6 half day / \$8 full day (per person)
Dinner Service	\$20 + / person
Iced Tea Service	\$25 / 3 gallons \$45 / 6 gallons
Lunch - Boxed	\$14 / person
Lunch - Buffet	\$18 + / person
Refreshments - Light	\$3.50 / person
Refreshments - Full	\$4.50 / person
Refreshments - Specialty	\$8 / person
Sodas and Bottled Water	\$1.50 / unit
Water Service	\$15 / 2.2 gallons \$30 / 6 gallons
Bar Service	Ask for details

## ADDITIONAL SERVICES

Don't see something? ASK - We'll be glad to help!

Bar with cooler	\$100
Centerpieces	\$10+
Digital Signage - Advertising & Event Promotion	Ask for details
Dance Floor	\$600+
Easel	\$5
Event Order / Configuration Change	\$100
Flags	Complimentary
Lectern (Executive)	\$20 (\$40)
Materials Storage	\$10 / day
Media Services	Ask for details
Mobile Whiteboard / Flip chart / Markers	\$15
Linen Napkins	\$17.50 / 25
Notepads & Pens	\$2
Customized Participant Name Tags	\$2 / clip-on \$3 / lanyards
Pipe & Drape (8'x8' or 10'x10') - includes booth signage	\$50 / booth \$45 / backdrop
Specialty Lighting	\$250+
Stage Section (4' x 4') - includes black skirting and black backdrop	\$35 / section
Stage Stairs	\$15
Staging Package (includes 8' x 8' stage, black skirting, one set of stairs, a confidence monitor, lectern and microphone, black backdrop)	\$250
Stanchions	\$10 / set
Table Linens	\$6+ / table
Table Tents	\$2
Tent	Ask for details
Transportation Service	Ask for details



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## CONNECT & COLLABORATE

The Emerging Technology Complex has the latest in technology and meeting materials to make your time here productive. Much of the technology is standard in the meeting space, but if you need additional equipment, we are here to assist you.

Assistive Listening Device (limited supplies)	Complimentary
Audio Mixer (required for more than 2 mics)	\$100 / setup \$60 / hour operation after first hour
Cable Connections (MAC & PC)	Complimentary
Clicker Remotes	Complimentary
Collaboration Station (monitor and connections for 4 devices)	\$100
Conference Phone	\$25
Confidence Monitor	\$75
Laptop	\$50 / day
Microphone - Panel / Podium, Wireless Hand held or Lapel	\$25 / unit
mp3 Audio Recording with tripod	\$100 / setup \$60 / hour operation after first hour
Music - Mp3, USB/CD Player	\$25 / unit
VHS Player	\$25
Video Camera with tripod	\$100 / setup \$60 / hour operation after first hour
Video Conference	\$400 / setup \$100 / hour operation after 2 hours
Web Cam	\$10 / unit
WiFi Network (dedicated password)	\$50
Wireless Mouse & Keyboard	Complimentary



## ENHANCE YOUR MEETING

Talk with us about how to enhance your next business meeting or retreat. We can facilitate a variety of activities:

- Ice Breakers
- Team Building Exercises
- Break Activities



Team Building  
Obstacle Course



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